

Further to my email of 7 July 2015, I am now in a position to respond to your request for information of 6 July 2015, which you clarified on 13 July 2015, which was for:

- 1. What is the total mileage for home based staff and how much has been paid in total?**
- 2. Of staff based at the Swansea office, how many staff have claimed milesge {sic} to attend meetings at your Cardiff office? How much miles have they done and how much has been paid to them?**
- 3. How many staff abuse the expenses they claim by visiting another office, so they can claim for doing so, when such a journey is unnecessary?**
- 4. What is the total miles for the entire company?**

You clarified that the period that your request related to was January 2015 – June 2015 and you wanted to know the total miles that has been claimed on expenses.

My answers to each of your questions is as follows:

1. Total miles claimed = 48,085 and total paid = £8,633.25
2. We are unable to provide a definitive response as the reason for travel has only been recorded as a matter of course since the introduction of the new expenses system on 1 April 2015. Prior to that date, the reason for travel was not necessarily recorded on the old system. The miles recorded is 710 miles and the amount paid is £132.98.
3. We do not hold this information because we do not classify information we hold in respect of expenses according to either "abuse of expenses" or "unnecessary journey" criteria.
4. 381,446.

I have not applied any exemptions, however if you wish to complain about my handling of your request, please email or write to me.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Ian Phillips