

Reference: IR795

Date: 05 November 2021

Supplier Statistics

I am writing in response to your request for information dated 12 October 2021 in which you requested information regarding printer hardware and services.

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For ease of reference, I have reproduced your questions below in bold and set out our corresponding responses. Please note that the information in our responses comes from the financial year 2020-21.

1. Who is your preferred supplier for MFD/Printer Hardware? (Please state in multiple suppliers)

Current supplier is Canda Copying Ltd.

2. Please state the number of printers currently within the organisation, to include a breakdown of MFDs (multi-functional devices), Print Room devices and desktop printers.

32 MFDs.

3. What are your current annual page volumes (split by Colour and Mono)

B&W = 203,000.

Colour = 420,000.

4. What is the approximate annual spend for both hardware and services?

£37,000.

5. What date is your contract due for renewal?

31/10/2021.

6. Which procurement route or framework was used to procure this service?

NPS Framework.

7. Which person/role is responsible for procuring your printer contracts?

Head of Business Services.

If you have any queries, or questions about my handling of your request, please do not hesitate to contact me.

Yours sincerely,

Information Officer